



Nacsoft

VENDOR MASTER
MAINTENANCE

VENDOR MASTER MAINTENANCE PROCESS

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VENDOR DETAIL LOOKUP

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The screenshot displays a software interface for Vendor Master Maintenance. At the top, there are 'Send' and 'Cancel' buttons. Below this is a navigation bar with 'DOCUMENT', 'FLOW', and 'MESSAGES (0)'. A toolbar includes 'Print the document', 'Notes (0)', and a refresh icon. The 'Create Date' is shown as 6/2/2017 9:44:06 AM. The main heading is 'VENDOR MASTER MAINTENANCE'. Two radio buttons are present: 'Create New Vendor' (selected) and 'Modify Vendor'. Below this is the 'VENDOR DETAIL LOOKUP' section, which includes a dropdown menu for 'Copy Form Existing Vendor' (set to 'Forks Manufacturing GmbH'), a text input for 'Vendor Account Nr' (0000000001), and a dropdown for 'Company Code' (0001). Each dropdown has a red 'X' icon to its right.

- Firstly choice is made(Create New Vendor/ Modify Vendor).
- Flow starter enters vendor information after the selection.(Copy From Existing Vendor, Vendor Account Nr. Company Code)

ADDRESS INFORMATION

GENERAL DATA : ADDRESS INFO

Vendor Name :	<input type="text" value="Forks Manufacturing GmbH"/>
Search Term :	<input type="text" value="CPG"/>
Country :	<input type="text" value="DE"/> <input type="button" value="v"/> <input type="button" value="X"/>
State :	<input type="text" value="Berlin"/> <input type="button" value="v"/> <input type="button" value="X"/>
City :	<input type="text" value="Hamburg"/>

Vendor Name 2 :	<input type="text" value="Vendor 2"/>
Title :	<input type="text" value="Dr."/> <input type="button" value="v"/> <input type="button" value="X"/>
Street :	<input type="text" value="Heinerstraße 98-100"/>
Zip Code :	<input type="text" value="27563"/>
Telephone :	<input type="text" value="+90566958874"/>
Email :	<input type="text" value="test@nacsoft.com.tr"/>

In this section, flow starter enters address information.

CONTROL INFO & RELATED DOCUMENTS

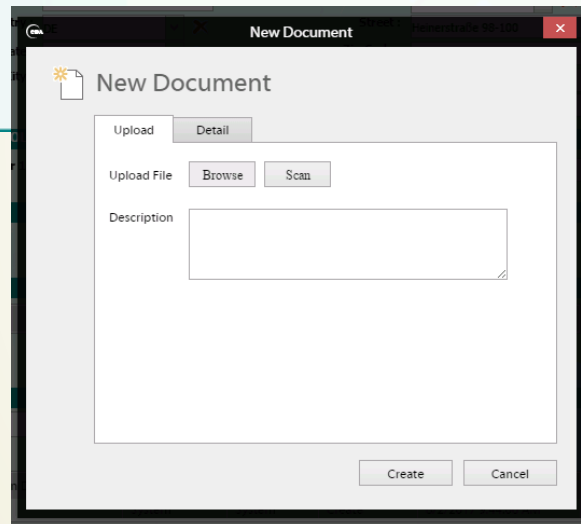
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GENERAL DATA : CONTROL INFO

Tax Number 1 :

Tax Number 2 :

RELATED DOCUMENTS



The image shows a 'New Document' dialog box with a title bar containing a close button. The dialog has two tabs: 'Upload' (selected) and 'Detail'. Under the 'Upload' tab, there is an 'Upload File' section with 'Browse' and 'Scan' buttons. Below this is a 'Description' text area. At the bottom of the dialog are 'Create' and 'Cancel' buttons.

GENERAL DATA : CONTROL INFO section contains Tax Number 1 and Tax Number 2 information.

COMMENT & PROCESS

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COMMENTS

	Name	Comment	
<input type="text" value="Q"/>	Ana Mejia	Test	<input type="text" value="X"/>

PROCESS

Accounting :

In this section the approvers add comments and flow starter selects Accounting.

ACCOUNTING & PAYMENT INFO & PURCHASE ORG.DATA

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CO CODE DATA : ACCOUNTING & PAYMENT INFO

Reconciliation Acc : Trade Payables - domestic

Payment Term : 14 days 3%, 30/2%, 45 net

Cash Manag. Key : Customer rent received

Account Group : LIEF

Prev Account Number : 000041

PO Currency : EUR

PURCHASE ORG.DATA :

Incoterms Part 1 : Freight-free

Auto Gen of PO Allow :

GR Based Invoice V :

GENERAL DATA : CONTROL INFO section contains Reconciliation Acc, Cash Manag. Key, Prev Account Number, Payment Term, Account Group and PO Currency.

SAP Messages

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SAP Messages

Message Type	MessageClass	Message Number	Message Description
I	F2	144	Vendors found with same address; check
S	FF	999	Vendor 0000009712 was created in company code 0001
W	FB	899	Please check messages.

The flow proceeds according to the SAP message in the last step. The confirmation cycle continues if the error message is returned. Otherwise process is completed successfully.

SAP SCREENS

VENDOR MASTER MAINTENANCE

The screenshot displays the SAP Vendor Master Maintenance interface for 'Display Vendor: Address'. The vendor ID is 84. The screen is divided into several sections for data entry and display:

- Name:** Title is set to 'Company'. The Name field contains 'Forks Manufacturing GmbH-10' and 'nacsoft Yazılım'.
- Search Terms:** Search term 1/2 is 'NACSOFT'.
- Street Address:** Postal Code/City is '27571 İzmit'. Country is 'IR Turkey' and Region is '41 Kocaeli'.
- PO Box Address:** Fields for PO Box and Postal code are present but empty.
- Communication:** Language is 'English'. Telephone is '+902623414074'. E-Mail is 'nbabalk@nacsoft.com.tr'. There are also fields for Fax and Extension.

The interface includes a menu bar (Vendor, Edit, Goto, Extras, Environment, System, Help), a toolbar with various icons, and a taskbar at the bottom with application icons and system information (NAC (1) 800, NSSAP, INS, 15:44, 10.07.2017).

SAP SCREENS

VENDOR MASTER MAINTENANCE

The screenshot displays the SAP Vendor Master Maintenance interface. The main window title is "Display Vendor: Address". A context menu is open over the vendor name field, listing options: "Create...", "Attachment list", "Linked Service Requests", "Private note", "Send", "Relationships", "Workflow", "My Objects", and "Help for object services".

Vendor Information:
Name: turing GmbH-10

Search Terms:
Search term 1/2: NACSOFT

Street Address:
Street/House number:
Postal Code/City: 27571 İzmit
Country: IR Turkey Region: 41 Kocaeli

PO Box Address:
PO Box:
Postal code:

Communication:
Language: English
Telephone: +902623414074 Extension:
Fax: Extension:
E-Mail: nbabalk@nacsoft.com.tr

The bottom of the screen shows the SAP logo, system status (NAC (1) 800), user (NSSAP INS), and system clock (15:46 10.07.2017).

SAP SCREENS

VENDOR MASTER MAINTENANCE

The screenshot shows the SAP Vendor Master Maintenance screen. The main window is titled 'Display Vendor: Address' and shows the vendor '84'. The 'AttachmentForForks Manufacturing GmbH-10' is selected, and a table of attachments is displayed:

Icon	Title	Creator Name	Created On
	eBA Document	Ot. Ar. eBA	10.10.2016

The 'Document Viewer' window displays the content of the selected document, titled 'eBA Mail Integration'. The document text is as follows:

eBA Mail Integration

eBA Mail Integration zamanlandırılmış görevlere eklenerek belirli zaman aralığında tekrarlı olarak çalışan, eBAda mail yoluyla akışlara onay vermeye, excel ve xml yardımıyla yeni akış oluşturmaya yarayan bir eklentidir.

eBA Mail Integration ile bir işteğe onay vermek için eBA tarafından gönderilen bilgilendirme mailine kullanıcının yanıt vermesi gereklidir.

eBA Mail Integration ile bir akış başlatmak için belirlenen mail adresine doldurulmuş excel ya da xml dosyası gönderilmelidir.

Gelen onay maili ile onay verme, excel ve xml ile akış başlatma, gelen maile akış başlatma ve konfigürasyon konuları aşağıda anlatılmıştır.

1. eBA Mail Integration İle Bir İşteğe Onay Vermek

Öncelikle eBA Mail Integration ile bir işteğe onay verilebilmesi için akış bir kullanıcının onayına geldiğine ona e-posta gönder seçeneği seçili olmalı ve gönderilecek mail içinde "?eBARequestIdTag" bulunmalıdır. Aksi takdirde gönderilen mail işletilemeyecektir.

Huseyin Kar

The attached document is waiting for your approval

[View the document](#)

Bu maili aşağıdaki kodlardan birisi ile cevaplayabilirsiniz.

5 - Approve
6 - Reject
20 - Event 20

Mailin işletilip işteğin onaylanabilmesi için yanıt mailinde onay kodu olarak, hangi olay akışa uygulanmak isteniyorsa o olayın kodu yazılmalıdır. Örneğin eBA tarafından kullanıcıya gönderilen mail şu şekilde ise;

Kullanıcının maile yanıt olarak 5,6 ya da 20 yazması yeterlidir.

eBAda bir iş akışı oluşturulurken default olarak gelen Onayla, Reddet, Gönder için kısa yollar mevcuttur. Kullanıcı maile yanıt olarak 5 yerine "Approve", "App", "Onay", "Onayla" da yazsa program onu onay kodu 5 olarak algılayacak ve ona göre işlem yapacaktır. Benzer kısa yollar, 6 için "Reddet", "Red", "Reject", "Rej"; 7(Gönder) için "Gonder" ve "Send"tir.



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